



RESOURCE GUIDE

& POLICIES AND PROCEDURES

Dear Parents, Guardians, and Students,

Welcome aboard! We are thrilled to welcome the next Guardians of the Sea - we hope that you are excited as we are!

The Salish Sea School is dedicated to providing the highest quality on-the-water experiential education. Our desire is to foster relentless curiosity, provide exposure to the wonders of the Salish Sea, and create student leaders in marine conservation.

Guardians of the Sea also develops life skills and mindfulness practices to help build and maintain positive relationships, learn about the differences in others, and feel confident in the person each student is becoming.

Please carefully review this Resource Guide and our policies and procedures. It will answer many of your questions concerning our Guardians of the Sea program.

If you have any questions, please feel free to reach out. We cannot wait for a great time on the water!

Stay curious,

A handwritten signature in black ink, appearing to read 'Amy'.

Amy Eberling

Executive Director

Meeting Location:

Cap Sante Marina
601 Seafarers Way
Anacortes, WA 98221

Program Hours:

Monday:

Introductory day

1:00-3:00 p.m.

Tuesday-Friday:

Boat-based lessons

9:00 a.m. - 5:00 p.m.

Contact:

703.477.7432

info@thesalishseaschool.org

TheSalishSeaSchool.org

Mission

TO CREATE STUDENT LEADERS IN MARINE CONSERVATION.

Vision

THE SALISH SEA SCHOOL DEVELOPS STUDENT LEADERS TO PROTECT AND TRANSFORM OUR OCEANS.

THIS PURSUIT INCLUDES A COMMITMENT TO LEADING STUDENTS TO BECOME THEIR BEST SELF.

Values

CULTIVATE CURIOSITY and learning through hands-on discovery

IGNITE PURPOSE through involvement in local research and citizen science

projects LIVE OUT ACTIVE HOPE through participation in environmental

service projects INCORPORATE MINDFULNESS practices into one's daily life

CONNECT TO LEADERSHIP community

INSPIRE AND EQUIP life changing leaders in marine conservation

INSTILL RESPECT for oneself, others, and the planet

ENCOURAGE SOCIAL RESPONSIBILITY

Credo

STAY RELENTLESSLY CURIOUS.

GENERAL INFO

REQUIRED FORMS

Every student must have the following 5 forms completed by a parent/legal guardian in order to attend.

1. FORM A

Health Form & Health Care Authorization

2. FORM B

Medical release, waiver of liability, assumption of risk and indemnity, parental consent agreement, covid, and photo/talent release

3. FORM C

Getting to know the student and pre-program survey

4. LUNCH FORM

Optional based on need:

FORM D

Independent medication use form
(Doctor's signature required)

FORM E

Student discharge form (if applicable)

Send the forms and remaining balance to:

The Salish Sea School
P.O. Box 1901, Anacortes, WA 98221

DAILY PROGRAM SCHEDULE

Due to constantly changing water and weather conditions, the day's program schedule, focus, and travel location is subject to change each day. If the weather is not conducive to go out on our vessel, we will take the ferry to Friday Harbor and visit the Center for Whale Research's Orca Survey Center. *Please note our goal is to introduce students to the marine ecosystem on the water and local islands. Seeing whales is not the sole purpose of this program's curriculum nor ever guaranteed.*

BIRTHDAYS

We love to celebrate birthdays! If your child has a birthday while they are in the program, please let us know!

THE SALISH SEA SCHOOL PERSONNEL

Our personnel are selected based on their character, leadership capabilities, and desire to be a positive role model and mentor to our students. They are mature, responsible, caring, enthusiastic, and committed to your child's positive program experience. The thorough staff training program ensures personnel are responsive to student's needs.

We look forward to making all students feel welcome and to build their confidence and independence to help meet their potential as they grow.

Let's make memories that last a lifetime!

FOOD

There is one well-balanced meal and one snack provided each day of the program. Each meal includes several options aside from the main course, with nutritious, fresh and local food being a focus. There are a variety of options based on dietary needs and restrictions. Please include this information on the "Student Health History Form" to ensure we meet your child's needs.

FEES AND CANCELLATION POLICY

In order to enroll in the program you must agree to these terms. **Initial enrollment deposit is non-refundable, no exceptions will be made.**

Final payment is due 60 days before the start of the excursion, or at the time of enrollment if it is within sixty days.

In case of dismissal due to poor behavior or voluntary withdrawal, there will be no refund.

The Salish Sea School's Guardians of the Sea program is an extremely high quality, tight margined program, with limited space. Therefore, once your student has registered for the program, exceptions to this policy cannot be made for any reason, including weather or personal emergencies. Please review the terms of our cancellation policy below.

REFUND POLICY

INITIAL ENROLLMENT DEPOSIT - non-refundable, no exceptions can be made

REMAINING BALANCE DUE 60 DAYS PRIOR TO SESSION.

Cancellations:

Cancellations between 31 and 60 days prior to session start date = \$300 fee from remaining balance
Cancellations between 0 and 30 days prior to session start date = non-refundable, no exceptions. All cancellations must be submitted in writing and must be received in the above time frames.

AUTOMATIC SEND HOMES

In order to ensure that every student has a safe and amazing experience in the program, students found to be in violation of any of the items below will be sent home.

1. Possession or use of illegal or prescription drugs
2. Possession or consumption of alcohol
3. Possession or use of any kind of weapon, including martial art tools
4. Sexual activity
5. Tobacco use
6. Sneaking off
7. Threatening behavior or physical aggression

PARTICIPANTS WITH ACCOMODATIONS

The Salish Sea School is committed to providing programs and services accessible to individuals with needs for accommodations. Requests will be considered on a case-by-case basis. Please contact Amy at (703)-477-7432 or info@thesalishseaschool.org at least 60 days before program start date to discuss how we may best accommodate your student's needs.

GRATUITIES

Please note that gratuities will not be accepted. Please consider providing the same experience to another child through a tax-deductible sponsorship of another student.

POLICIES & PROCEDURES

HEALTH FORMS

Students will NOT participate in program activities until all of their completed medical history, medical treatment and insurance authorization forms have been completed and delivered. We cannot accept students without these forms. **YOUR CHILD CANNOT BE ADMITTED WITHOUT A COMPLETED AND CURRENT HEALTH FORM**

INSURANCE

You, as the parent or guardian, are responsible for all medical costs incurred because of injury or illness during program participation. Please attach a copy of your insurance card (front and back) to the health form. Your child's family medical insurance will be submitted as the primary coverage in the event your child needing medical attention, treatment, or prescriptions.

CONCUSSION

Students will participate in a variety of physical activities while in the program. As with all physical activities, there is a chance that a student may receive a concussion. In the event that a student shows signs of a concussion, they will be evaluated and removed from activities until assessed by a medical facility.

MEDICAL TREATMENT

The Salish Sea School carries liability insurance only and does not provide health insurance. If a student requires medical care by a health professional, the parent/guardian is financially responsible.

The Salish Sea School or Marine Conservation Rentals, LLC (boat rental company) is NOT responsible for student medical expenses. You are responsible for providing us with the correct insurance and credit card information on your child's updated medical form.

In the event outside medical services are required including doctor, hospital services and medicine due to illness, all bills will be filed with the insurance card that you have provided for your child and the MasterCard or Visa number you have provided camp.

In case of injury, The Salish Sea School's personnel will take the necessary steps to ensure proper emergency care, which may include treatment by personnel for minor injuries, phoning you for instructions, calling local EMS providers, or transporting your child to a doctor or emergency care facility.

PARENTAL NOTIFICATION

It is very important that you provide us with complete emergency contact information.

If you are traveling, please list an itinerary and phone numbers where you can be reached. In the case of any injury that requires medical attention, we will make every attempt to contact you prior to treatment. In the event you cannot be reached, we will have on file your written authorization to treat an injury.

EMERGENCY PROCEDURE

In the rare event of a serious illness/injury the following procedures will be followed:

1. Contact 911.
2. Administer immediate first aid/CPR.
3. Report incident to program coordinator, who will call parent/guardian or emergency contact.
4. Transport to nearest hospital (if necessary).
5. File accident/medical report

If an emergency arises and you need to contact a child during camp, please call us at (703) 477-7432.

STUDENT MEDICATION

Parents/guardians of participants needing to take prescription or over-the-counter medications during program hours must fill out the appropriate forms ("Provider parent permissions required for independent medication use and carry") before the start of the program.

Students need A SEPARATELY FILLED OUT FORM for each medication.

This will provide the necessary information and authorization for designated personnel to dispense medications at specified dosages and times.

Students needing to self-administer medications for life-threatening conditions may hold onto their medications at the discretion of the parent/guardian.

All prescriptions must be current and medication MUST be in original containers with the student's name, prescribing physician, dosage and instructions for administering. If the dosage is different than indicated on the package, a doctor's note and signature are required.

Non-prescription medications may be taken only under specific instruction from parent/guardian or physician.

ABSENCE/ILLNESS

Please keep all students not well enough to follow the day's activities at home. Students exhibiting the following symptoms: vomiting, fever, early cold, discharging eyes, stomach pain, active rash, diarrhea, sore throat and/or nausea will not be allowed on board.

Parents/guardians are responsible for notifying program personnel when a student will not be in attendance for the day.

The Salish Sea School will not prorate the cost of the program if a student is absent one or more days.

If a student exhibits signs of illness during the program, they will be kept comfortable while the parent/guardian/emergency contact is notified.

If no party can be reached and symptoms persist, the child's physician will be notified, and their directions followed.

OVER THE COUNTER (OTC) MEDICATIONS

Please do not send any OTC medication with your child unless it has been discussed.

The following are stocked: Advil, Tylenol, throat lozenges, antacid tablets, Pepto-Bismol, Robitussin, Benadryl, and a variety of first-aid ointments.

Any of these may be administered to treat minor illness according to the instructions on the label...

...If the illness is not resolved or symptoms intensify, parents are notified, and if necessary, the student is taken to the local health care facility. A full list of medications can be found on the "Student Health History Form."

BEHAVIORAL POLICY & EXPECTATIONS

To maintain a safe and cooperative setting, The Salish Sea School has specific policies and limitations that govern our facilities, personnel, and the behavior of each participant.

It is important for us to provide positive, realistic expectations and guidelines for each student to ensure their success during the program. TSSS also has a strict policy regarding bullying. The atmosphere that is created during the program is intended to make all students feel physically safe.

If issues arise, we will work with your child to resolve them and will contact you to keep you informed of the situation. If necessary, we will contact parents/guardians and ask them to pick up their child if bullying or behavior issues are a continuous problem. Please note that refunds will not be given in such cases.

Respect the surrounding environment.

Respect program personnel and all other participants with us.

Respect yourself.

Have fun!

WHAT TO BRING

Guardians of the Sea is all about having fun, enjoying, and exploring the outdoors! As such, we strongly recommend that you do not wear clothing items that you would mind getting dirty or stained. Every effort is made to return clearly marked items that are left behind; however, after 30 days of unclaimed belongings, the items will be donated to charity. Please feel free to mark your layers with your name for an easy return.

There is limited space aboard the vessel, so please try to fit all personal belongings into one backpack.

1. LAYERS

Warm layers
Warm jacket
Rain jacket
Beanie
Gloves
Baseball cap
Wool socks
Closed-toe, comfortable, walking shoes
Please, no sandals

2. RE-USEABLE WATERBOTTLE

It is important to stay hydrated during our outdoor activities.

Water will be available onboard for refills.

We strongly encourage reducing/limiting the use of single-plastics, so please do not purchase any single-use, individual plastic waterbottles to bring aboard!

3. SNACKS

Healthy snacks

Small snacks and lunch will be provided, but if needed, please bring additional ones.

We strongly encourage reducing/limiting the use of single-plastics, so please use tupperware or reusable snack wrap.

4. OTHER

Camera
Sunscreen
Chap-stick
Money for ice cream (only if we stop at Friday Harbor, which may not happen)

WHAT TO LEAVE AT HOME

Part of the joy of this program is disconnecting from the hustle and bustle of every day life. Students will find days filled with outdoor fun activities, while making new friends, and learning all about The Salish Sea.

To help promote this we would like you to please note that the following items are not allowed:

Electronics: phones, radios, iPods, iPads, walkmans, 2-way radios, portable TV's, e-readers, laptops.

Weapons (Knives, hatchets, etc.), fireworks, drugs, and alcohol

Valuables: Please do not allow your child to bring any personal valuables or electronics to this program. Our facility, personnel, and staff will not be held responsible for items that become lost or broken.

CELL PHONE POLICY

Cell phones are not allowed to be used during the program. They will all be safely stored in a lock box on the vessel and available in the event of an emergency. You can take pictures on your phone, but no other apps will be allowed. If you, as a parent/legal guardian, need to contact your child during the program, please call TSSS personnel at 703.477.7432.

NON-DISCRIMINATION POLICY

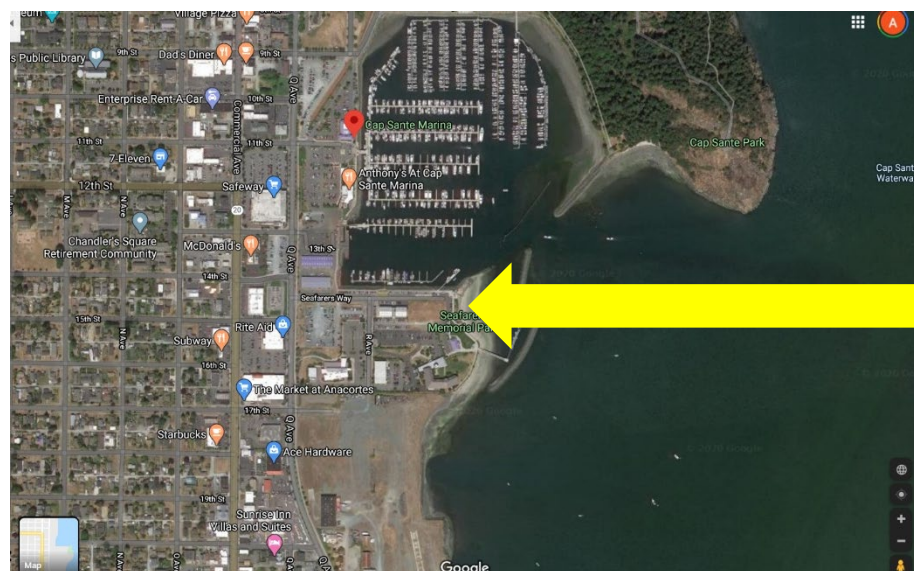
The Salish Sea School makes all of its decisions without regard to race, religion, color, gender identification, sexual orientation, and national origin.

MEETING LOCATION



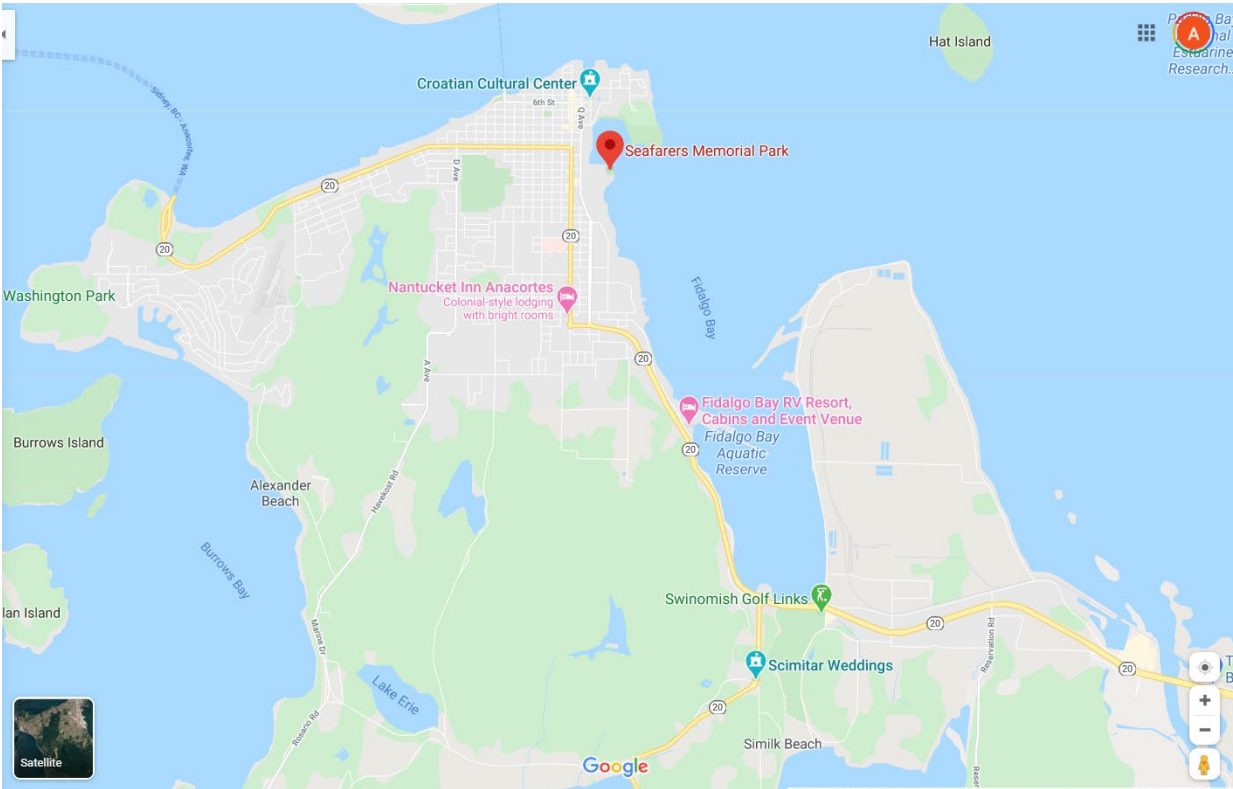
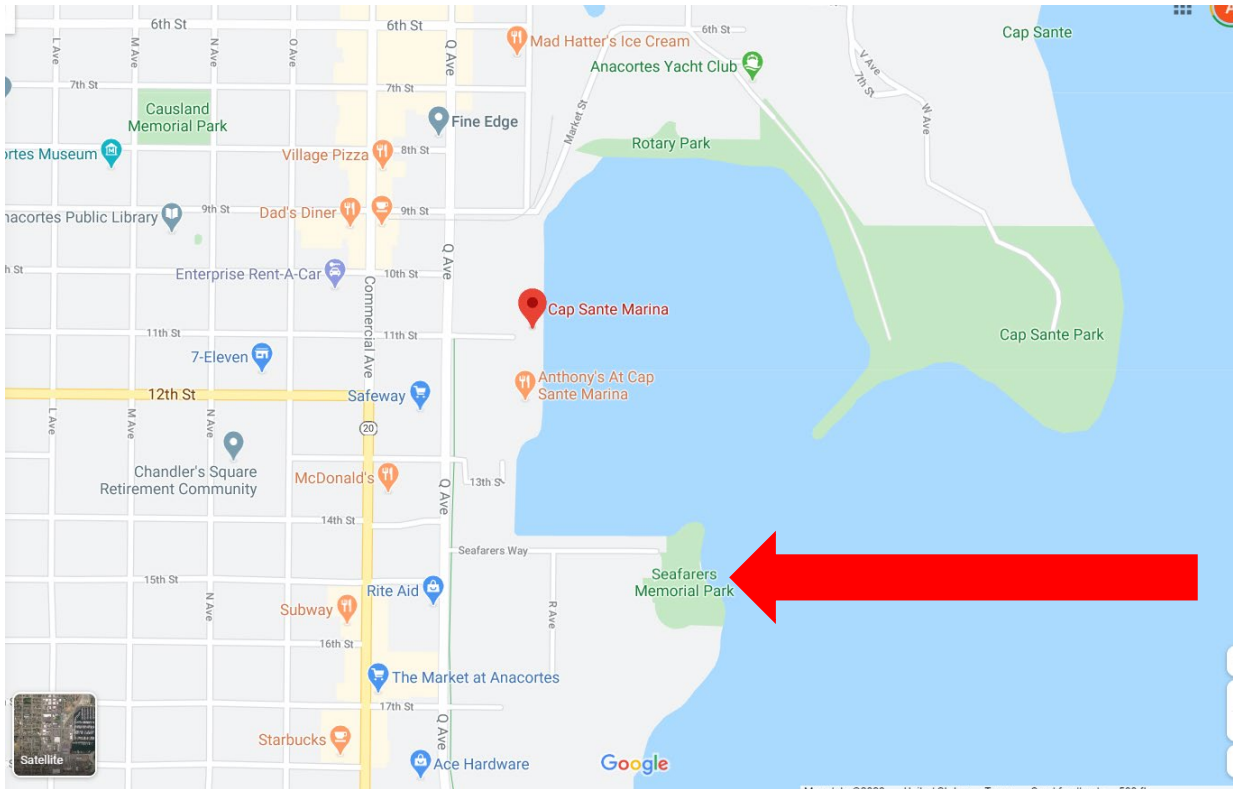
Pick-up and drop-off will be at Seafarer's Park (601 Seafarers Way, Anacortes, WA 98221), right next to Cap Sante Marina.

This location is subject to change based on weather, fog, and/or water conditions. We may also meet at Washington Park, the Ferry Terminal, or elsewhere. Please ensure we have the correct cell phone contact info so we can notify you no later than 7 AM of the day of the program.



MEETING LOCATION: SEAFARER'S PARK

601 Seafarers Way, Anacortes, WA 98221



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