



The Salish Sea School

Position Description

## DIRECTORS

---

### PURPOSE

The Salish Sea School (TSSS) Directors of the Board serve as the volunteer leaders responsible for leading the organization toward desired performance and helping ensure that it occurs. The board's specific contributions are unique to its trusteeship role, and necessary for proper governance and management.

### TERM

Each Director shall serve a term of three years, from January 1<sup>st</sup> to December 31<sup>st</sup>. Directors shall not serve more than two consecutive three-year terms without at least a one-year break in service as Director.

### RESPONSIBILITIES AND AUTHORITY OF THE BOARD AS A WHOLE

- Determine the mission, values, strategies, and major goals/outcomes, and hold the CEO accountable for developing a staff/volunteer strategic plan based on these policies.
- Determine the parameters within which the CEO is expected to achieve the goals/outcomes.
- Monitor the performance of the organization relative to the achievement of the goals/outcomes within the executive parameters.
- Maintain and continuously improve all on-going policies of the board.
- Select, fairly compensate, nurture, evaluate annually and, if necessary, terminate a CEO, who functions as the board's sole agent.
- Ensure financial solvency and integrity through policies and behavior (including help as volunteers in fundraising).
- Require periodic financial, legal, and other external audits to ensure compliance with the law and good practices.
- Evaluate and constantly improve the board's performance as the governing board, and set expectations for board members' involvement as volunteers.
- Oversee TSSS committees.
- Hold regular business meetings.
- Enhance TSSS's public image.



The Salish Sea School

Position Description

## DIRECTOR

---

### RESPONSIBILITIES AND AUTHORITY OF INDIVIDUAL DIRECTORS

- Perform general powers and duties of a Director of a corporation and other duties as may be required by law or prescribed by the TSSS Bylaws or the President.
- Know TSSS's mission, policies, programs and needs.
- Faithfully read and understand the TSSS's financial statements.
- Make recommendations on the allocation of resources.
- Serve as active advocate and ambassador for TSSS and fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission.
- Leverage connections, networks and resources to develop collective action to fully achieve the organization's mission.
- Give a meaningful personal financial donation.
- Help identify personal connections that can benefit the organization's fundraising and reputational standing and can influence public policy.
- Prepare for, attend and conscientiously participate in Board meetings
- Participate fully in one or more committees.
- Support and defend policies and programs adopted by the TSSS Board.
- Encourage and promote diversity and inclusion within TSSS.
- Promote the benefits of TSSS programs.

*History:*

*Approved by TSSS Board of Directors, January 25, 2021*